

**Hamstel Infant School and Nursery****Job description** Class Teacher**Responsible to**

Principal /Trustees

This is a Regulated/Controlled Post and successful applicants will need to be able to register with the Independent Safeguarding Authority.

Teachers must be able to uphold the professional code as set out in current Teachers Standards and Pay & Conditions documents including all of the following:

**1 Professional Values and Practices**

Observe the spirit of the schools basic philosophy towards the children.

Maintain high expectations of all pupils; respecting their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievement

Demonstrate and promote the positive values, attitudes and behaviour agreed and expected.

Communicate sensitively and effectively with parents, carers and pupils.

Understand the contribution that support staff and other professionals make to teaching and learning.

Participate in professional discussion with an awareness of current educational issues.

Aware of and work within the statutory frameworks relating to teachers responsibilities.

**2 Knowledge and Understanding**

Have a secure knowledge and understanding of the Early Years Foundation Stage and Primary National curriculums.

Aware of expectations, typical curricula and teaching arrangements in the phases before and after the ones they are trained to teach.

Knowledge of how to use ICT effectively, both to support their teaching and their wider professional role.

Understand the responsibilities under the SEN Code of Practice, and know how to seek advice from specialists.

**3 Planning, Expectations and Targets**

Provide a stimulating environment that promotes enquiry, activity and encourages personalised learning.

Provide a calm atmosphere in which all members of the school community feel secure.

Use a range of strategies to promote good behaviour and establish a purposeful learning environment.

Set challenging teaching and learning objectives which are relevant to all pupils.

Plan lessons, and sequences of lessons, showing how pupils' learning will be assessed.

Select and prepare resources, taking account of pupils' interests and backgrounds.

Take part in, and contribute to, teaching teams, and plan for the deployment of additional adults who support pupils' learning.

**4 Monitoring and Assessment**

Make appropriate use of a range of monitoring and assessment strategies to evaluate pupils' progress towards planned learning objectives, and use this information to improve planning and teaching.

Involving pupils in reflecting on, evaluating and improving their own performance by giving immediate and constructive feedback.

Assess pupils' progress accurately.

Identify and support more able pupils, those working below age-related expectations, those failing to achieve their potential in learning, and those who experience behavioural, emotional and social difficulties.

Understand the language demands and learning activities of EAL pupils in order to provide cognitive challenge as well as language support.

Record pupils' progress and achievements systematically using this to help pupils review their own progress and to inform planning.

Report pupils' attainment and progress orally and in writing for parents, carers and other professionals.

### **5 Teaching and Class Management**

Establish a purposeful learning environment where diversity is valued and where pupils feel secure and confident.

Teach the required or expected knowledge, understanding and skills relevant to the curriculum for all pupils.

Teach clearly structured lessons or sequences of work which interest and motivate pupils.

Provide adapted teaching activities to meet the needs of all pupils.

Organise and manage teaching and learning time effectively.

Organise and manage the physical teaching space, tools, materials, texts and other resources safely and effectively with the help of support staff where appropriate.

Set high expectations for pupils' behaviour and establish a clear framework for classroom discipline to anticipate and manage pupils' behaviour constructively, and promote self-control and independence.

Provide additional opportunities out of class to consolidate and extend work carried out in the class, encouraging pupils to learn independently.

Work collaboratively with specialist teachers and other colleagues.

Manage the work of teaching assistants or other adults to enhance pupils' learning.

### **6 Curriculum Responsibilities**

As part of an Area of Learning Team to:

Develop and monitor designated subject areas within the school

Evaluate the effectiveness of the designated area

Update and revise policy guidelines

Ensure resources are in good repair, suitably displayed and available

Advise other staff on resources.

Prepare a plan for the acquisition and use of resources.

Arrange for the ordering and management of resources within the delegated budget.

Give guidance, support and encouragement to colleagues.

Attend appropriate INSET and meetings.

### **7 General**

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out above.

The duties may be varied to meet changed circumstances in a manner compatible with the post held.

The post holder will undertake any relevant training.

The post holder is expected to show a responsible attitude toward Health and Safety and have due regard for their personal safety and that of others.

The post holder will support, uphold and contribute to the development of the schools' equal rights policies and practices in respect of both employment issues and the delivery of services to the community.

The school is fully committed to providing opportunities for your continuous professional development in the form of training, mentoring, shadowing, role enrichment, coaching, peer development, etc.

You are expected to actively engage in and be committed to your continuous professional development in relation to the identified needs of the school and your current and future roles and responsibilities throughout your professional career.